

Camp James PARENT INFORMATION for FALL CAMP 2020

Location:

Camp James 101 N. Bayside
Newport Beach, CA 92660

For those of you familiar with Newport Dunes, do not go to the regular Dunes entrance as camp has a private entrance on the Marina side. We are located off Pacific Coast Highway and Bayside Drive inside the Newport Dunes Marina. If the guard gate arm is down, press the button and let them know you are there for Camp James.

Hours:

- Camp operates from 1:30 p.m. to 5:30 p.m.
- A late fee of \$1.00 per minute per child will be due and payable in cash for every minute after 5:30 p.m.
- Please be sure that your security code word (that you created at the time of registration) is shared with anybody authorized to pick up your child, including other parents and/guardians.

Drop-Off Procedure 1:30 pm – 1:45 pm:

- Please keep your children in the car until a staff member has checked them in. Parents need to remain in the car so please apply sunscreen prior to arriving and have their camp bags accessible to grab and go.
- Temperatures will be taken each day at drop off. Contactless thermometers will be used and this will be done at your car.
- Drive Thru will close at 1:45 pm since the staff have to report for the campers and start playing. Late arrivals need to park in our gravel lot and walk into camp and check in at the office. You will be required to escort your camper to their activity and check in directly with the counselor. Face masks are required for all parents and outside guests.
- Medications and Epi Pens need to be dropped off at the OFFICE and requires you to park in our gravel parking lot and walk over to the Office. Medications must be in the original bottle and have a medication form (that you can access on the camp website or fill out at camp). Reminder to wear a mask when you come into camp.

Pick-Up Procedure 5:15 pm – 5:30 pm:

- During your online registration, you created a family security code word. For your child's safety, only individuals who know this word will be permitted to pick up your child.
- You will need to park in the gravel lot, put on your mask, and walk in to check out your child. Please keep your mask on until you get back into your car.
- The code word must be given to the staff at check out and it will be faster if you know what group they are in.
- If you have a possible pick up situation (custody issue) please contact our office.

What To Bring To Camp Checklist:

- Campers should bring a swimsuit to camp everyday (although depending on weather and lifeguard availability, water activities might not happen every day for every group).
- Masks should ideally be the neck gators or have yarn/ribbon/string around ear loops so that when not actively being worn it will remain on your child.

Appropriate camp wear includes:

· **Sneakers:** *Children brought in any other shoes than sneakers will be asked to go home and come back with correct shoes*

- Shorts
- T-shirt
- Sunscreen (label)
- Swimsuit and towel
- Hat (label)
- Water bottle (label)
- * Sweatshirt (if chilly)

HINT: Campers will get dirty and it is very likely that somewhere along their camping experience, something will get lost. We urge you not to send your camper in clothing, jewelry, etc. that has sentimental or high monetary value. We recommend that phones remain at home as these items are not conducive for group interactions ... and may fall in our lovely bay!

Camp James is not responsible for any personal items that may be lost, stolen, broken, covered in chocolate pudding, or dropped in the bay (including Pokemon Cards, Legos, lanyards, tree cookies, etc).

Camper Expectations:

- Campers are expected to be able to feed, clothe, and toilet themselves.
- Diapers for health reasons (even for individuals with special needs) are not to be worn in the pool.
- Campers will engage in heavy physical exertion due to the nature of our activities as well as traverse rough terrain to reach several program locations. Alternative activities can be provided if medically necessary.
- Campers need to be able to follow instructions including wearing a mask, covering their mouth when coughing, keeping their hands to themselves, washing their hands as directed, and so forth.

We have a no cell phone policy at Camp James for campers. This digital detox has worked wonderfully especially for our teens! The office as well as our staff have plenty of phones in case of emergency. Aside from the fact that they could get lost or stolen, there is a fundamental problem with campers having cell phones at camp, and that is trust. When children come to camp they – and you – are transferring their primary care from you as their parents to their counselors. As children learn to trust other caring adults, they grow and learn to solve some of their own challenges. We believe this emerging independence is one of the greatest benefits of camp. Campers are permitted to call their parents from the office whenever they need to. Thanks for your support and understanding of this policy.

Conduct: Campers are expected to behave with respect and courtesy when dealing with others. Campers may be sent home for the following:

- refusal/inability to obey written and unwritten rules or directions of staff
- refusal/inability to remain with a designated group or in a designated area
- fighting
- possession or use of alcohol, drugs, tobacco, or weapons of any kind.
- Willful destruction of camp property or equipment by a camper shall be the responsibility of the parent to repair or replace.
- The Camp Administration reserves the right to dismiss your child from camp for behavior or conduct deemed detrimental to self, other campers, the staff, or the camp program.

Our general recommendation for campers is to follow E.T.'s advice: "Be good."

Billing:

- Your account will automatically be charged as authorized by you in the enrollment process should additional fees be incurred such as late pick up fees.
- There is a \$25 charge for all returned checks, including eChecks.

Cancellations:

- Camp contracts for counselor services and program needs based on confirmed enrollments. Refunds will not be given.
- Canceling your camp reservation must be done at least 2 weeks prior to the start of the session. You can cancel your reservation by logging on to your account and removing that session. There is a \$100 non-refundable deposit per session and the remaining monies will be left as a credit on your account to be used in the future. There are no cancellations if less than 2 weeks notice. You are welcome to sell your camp time to another family and we can move the credit to their account.
- If your child is sick, do not send them to camp. If your child has an extended illness that prevents them from coming to camp for the session, we can drop and credit your camp dates upon receipt of a doctor's note - so be sure and get that in ASAP as the drop dates only will be from the date we received the note.
- If your child has or is known to have been exposed to the Covid-19 virus, please inform the camp so that we can inform the other camp families (your name will not be shared).
- Space is extremely limited so moving groups will be restricted and often impossible. Please try and plan accordingly with friends and family so that you select the same group prior to starting camp.

FALL Camp has been sold as a session and not by the day. There are no credits or refunds for missed days.

On-line Account:

- Keep your online account up to date, especially contact phone numbers.

- The system will not let you drop camp dates unless at least 2 weeks in advance from the date in question.

Health Form:

- Parents completed a health form when they registered on-line.
- Medical information is only reviewed in case of an incident and therefore it is important to share any medical or special considerations regarding your child with the counselor (and or director) on your first day of camp.
- Parents are responsible to up-date the information provided should there be a change in camper's health.
- A condition of camp is that all children have health insurance.
- A condition of camp is that all campers be able to feed and toilet themselves. Campers that need assistance with these can attend as long as the family provides a professional to assist with these functions.
- **If your child has a severe allergy, seizures, diabetes, or other serious medical conditions, please contact the office prior to registering and for additional paperwork as well as your family physician.**

Medications:

- A "Request for Medication Form" must be completed at check-in for the administration of any/all medications.
- Forms can be downloaded from our website, under Parent Info, Download Forms or picked up at the Camp Hot Lunch Store, First Aid Station or Office.
- Medication should be handed directly to the Office
- Proper name of the medication and complete instructions for its use must be given.
- Each medication must be in its original container! Only the person named on the original prescription may be given medication.
 - Fall Camp will not have a designated First Aid station. All of our staff are certified in CPR, AED, and First Aid.

Parent Notification:

- Parents will be notified in the event of illness or injury when deemed appropriate. This would include vomiting, temperatures over 100 degrees, stings, any injuries involving the head, and anytime professional medical attention may be needed.
- We err on the side of caution and will call/email you to keep you informed.
- Should the Camp Administration request for a child to be picked up from camp, parents are expected to do so in a timely fashion (30 minutes or less). Failure to pick your child up in a timely fashion may result in the child's removal from camp for future days.

· Parents will be called first. However, it is important to list alternate emergency contacts *other than parents.*

Animals/Pets: Please do not bring animals or cute little pets to camp.

Contacts: Please feel free to contact the directors at any time. The best time to contact the office while camp is in session is during the hours of 10am to 2pm.

Phone 949/729-1098 directors@campjames.com

The 2020 Fall Camp James Family

“Play is the highest form of research.” – Albert Einstein

“Play gives children the chance to practice what they are learning.” – Mr. Rodgers

“At the end of the day, your feet should be dirty, your hair messy, and your eyes sparkling.” – Shanti