

Dear Parents,

As information unfolds for us from the CDC, State, and County Health officials we are working to be in compliance with their recommendations. Many of you have been kind enough to adjust schedules to meet the changes that we are mandated to put into place. We very much appreciate your flexibility and the kindness that parents have shown us as we prepare for our upcoming summer. We are planning to operate this summer with best practices and equally important, a memorable and fun experience. It is more important than ever that kids get to play.

We have many wonderful returning staff and some enthusiastic new staff this summer who are eager and ready to provide the best possible summer experience for all campers joining us. We will train them on the newer guidelines for operating as set by the CDC, The State of CA, the County of Orange and as recommended by the ACA (The American Camp Association) of which we are Accredited. These organizations put forth a great number of resources, and update them regularly which will help guide us as we operate this summer.

Please note that we are ready to open under the new guidelines mentioned above but have no control if the county or city will enforce their own regulations that results in the camp not being able to operate.

Here are the latest adjustments and IMPORTANT reminders we need you to be aware of:

1. Extended (a.m. and p.m) care **will not be available** at this point. This decision is based upon the CDC guidance. [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) This service option is important to many working parents we know and we apologize for this change. Our new hours are 8:30 am - 4:30 pm. For families that already purchased these options, we will remove them from your account.
2. In order to continue planning for this summer and to cover expenses associated with payroll, rent and insurance, **refunds will not be made after May 31st** for any reason including camp not being able to operate, illness, or change of heart. Instead, credits will be offered that can be applied to future reservations. We understand that this is an investment for our families, but are unable to move forward if we do not secure finances. Thank you for understanding. Balances will be charged on June 1st. If you wish to cancel and get a credit or refund (minus \$25 registration fee), email [directors@campjames.com](mailto:directors@campjames.com) before May 31st.
3. For those families who have not emailed us to adjust their schedule to the new sessions (if needed), please do so prior to June 1st. On June 1st balances will be charged in full and **accounts that are not in the set sessions will have their dates dropped** and a credit on their account to use this summer at the current summer rate or in future summers. Reply by May 31st to keep your discounted rate. There will be no refunds given after May 31st.
4. Please teach your child to wash their hands properly and about keeping hands to themselves as much as possible. Furthermore, teach your child how to put on their own sunscreen, shoes, and swim suit if possible.
5. Our staff will wear masks when at all possible. Any parent coming to camp (for emergencies only) or dropping off their child late will be expected to wear a mask for the safety of everyone. Please get your child used to seeing adults in masks so they are not frightened of our staff. Make a game of it at home, and teach your children to wear masks at home where they are safe and feel comfortable. While your child will not be

required to wear a mask, it is good practice in case you need to go to the store with them.

6. Per the CDC Guidelines, if your child or someone in your household has a compromised immune system or pre-existing condition, you will need to consult your primary care provider to see if Camp James will be a good fit this summer for your needs. If you are in need of a virtual camp experience, let us know as we can send you some links to wonderful places that are offering that kind of experience.
7. We are committed to all campers having a positive experience and having happy memories at camp. Children who have behavioral challenges that may put themselves, other children, or our staff at risk will need to be picked up within 30 minutes of receiving our call. If you are not able to pick your child up within 30 minutes, you will need to find a trusted individual to be here within the 30 minutes and help pick up your child.
8. Drop off & Pick up procedures are evolving in order to provide the safest and most effective process. Please be patient with our staff as we are working with a parking consultant, the city, and our landlord to make the process work.
9. Temperatures will be taken daily and intake questions should be expected regularly as in compliance with CDC operating procedures. If your child is sick, has a fever, or has any signs of illness, keep them home and email us by 9 am. If the camp calls you to pick up your ill child, you must be able to pick up your child within 30 minutes of the call. If you are farther away, you need to secure a local trusted adult to pick up your child within the 30 minutes.
10. If someone in your household has tested positive for Covid 19 relevant to your camp time notify the camp office immediately. We ask that your camper not return to camp until they have a negative test result for Covid-19.
11. If someone in your child's group comes down with Covid 19, we will notify you in writing via email. No personal information will be shared. Because camp operates almost exclusively outdoors and has few confined spaces, it is unexpected that camp would have to close for a day; additional sanitation of every activity that child attended will be done as well as shared areas like the restrooms.
12. Camp James will not be holding camp wide or large group activities, including our traditional carnival or overnights. Free supervised play that typically occurs in the mornings, lunch time and afternoons will not be offered but rather games and activities within each group.
13. Supplies: In order to avoid shared supplies we are asking for each camper to bring a container (zip lock or zipper pouch is best) with a small pack of crayons, small pack non-permanent markers, a few sharpened pencils & small sharpener, a glue stick and a blank spiral notebook for games, journaling, creative activities, or just plain doodling for fun. For campers ages 6 and up a personal deck of cards. This pouch should have the child's first and last name on it.
14. Camp T-shirts are not going to be distributed this summer. Local silkscreen vendors are limited in this category right now and shuttered waiting to open. Unfortunately due to the additional and unexpected quadrupling of costs associated with cleaning, sanitizing, and materials for this new protocol we needed to cut the camp T-shirt from our budget.

Finally, we would like to let you know that we appreciate the many kind words in emails, social media comments, and phone calls. It is incredibly touching the amount of parent support we have experienced in these challenging times. We are honored by your graciousness. We truly look forward to a wonderful summer. We plan, train, spruce up our location, and organize all year long just for ten special weeks of fun and adventure for your child to experience the joy of camp. We look forward to seeing all of our campers and families soon!

Chipper, Jazz, Koda, HJoe, Legend, and Grey Squirrel  
The Directors